

**REQUEST FOR QUOTES (RFQ):
MODULAR HOMES INSTALLATION**

Solicitation #HMGP-RECON-01



ISSUING AGENCY:

Robeson County

SUBMITTAL DUE DATE

**June 5, 2020
5:00 P.M. EST**

**ROBESON COUNTY PURCHASING
LUMBERTON NC 28358**

Request for Quotes

PROJECT DESCRIPTION

This solicitation is requesting quotes to be provided for the delivery and set up of modular home(s). Please review specific requirements of the structure for compliance with local, state and federal requirements.

The pay item is on the Price Form, costs proposed should be included on the price form. The structure indicated on the price for is a sample only. There are multiple properties/structures to be replaced via the FEMA HMGP grant and task orders will be issued on each property. The intent of this solicitation is to issue at least one master contract to a modular home contractor that can provide the services required by the grant awarded to Robeson County, and within the budget constraints of the federal program.

Work required to prepare the lot for the installation of the modular structure, including, but not limited to permits, fees, and disposal costs **are** included within the scope of work of this solicitation. Vendors should take into consideration these costs when formulating budget. The cost of the modular unit itself is a separate cost on the Price Form, all other costs fall under the “other” category on the Price Form.

Your bid will be evaluated based on the costs submitted using this sample dwelling.

Robeson County is seeking an all inclusive final price to have current structures demolished, site prepped and unit installed, subsequent required work such as utilities will be issued via a separate task order according to the State’s requirements and those outlined in this solicitation. Should vendor considering submission be able to perform the utility hook ups as well, please modify the bid sheet to include a line for those services which will make the structure move-in ready and pass occupancy inspection.

Written Inquiries:

All inquiries regarding this Request for Quotes shall be submitted via email to the Robeson County Purchasing Division at tammy.freeman@co.robeson.nc.us on or before **May 25, 2020**. A response from the County to all inquiries shall be posted and sent via email no later than **May 29, 2020**.

Submittal Instructions:

Submissions are due at the Robeson County Purchasing Division, 550 North Chestnut Street, Lumberton, NC 28358, for time and date recording and verification on or before **June 5, 2020**.

Your response can only be submitted in the following manner:

E-Mail: tammy.freeman@co.robeson.nc.us; identified as RFQ#HMGP-RECON-01 in the subject line.

OR

US Mail One (1) unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as

RFQ #HMGP-RECON-01 to Robeson County Purchasing Division, 550 North Chestnut Street, Lumberton NC 28358. Please allow at least 2 days for delivery of USPS Priority and Express Mail.

All quotes must be received, and time and date recorded by authorized County staff by the above due date and time. Sole responsibility rests with the Offeror to see that their bid response is received on time at the stated location(s). Any responses received after due date and time will be returned to the Offeror.

The County reserves the right to reject any-and-all responses, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of Robeson County, State of North Carolina.

Americans with Disabilities Act (ADA): If you need special services provided for under the Americans with Disabilities Act, contact (910) 671-3016 at least 48 hours before the scheduled event.

TERMS AND CONDITIONS

1. Bidders are expected to examine the specifications, schedule of delivery, and all instructions. Failure to do so will be at the bidder's risk.
2. Each bidder shall furnish the information required in the solicitation.
3. The Contract/Purchase Order will be awarded to responsible proposers whose submittal, conforming to the Request for Quotes #HMGP-RECON-01 was most advantageous and provides the best value to Robeson County.
4. Responses will be reviewed and scored based on the included scoring criteria.
5. Robeson County (Purchasing Division) reserves the right to reject any or all bids and to waive informalities and minor irregularities in bids received, and to accept any portion of or all items proposed if deemed in the best interest of the County to do so.
6. No bid submitted shall be withdrawn for a period of thirty (30) days subsequent to the opening of bid responses without the consent of the County's Division of Purchasing Agent or delegated representative.
7. A signed Contract/Purchase Order will be furnished to the successful proposer and results in a binding contract without further action by either party.
8. Late or unsigned bids will not be accepted or considered. It is the responsibility of the manufacturer to ensure that the bid arrives in the office of the County's Purchasing Agent prior to the time indicated in the "Request for Quotes."
9. The quoted rates shall be exclusive of any Federal or State taxes from which Robeson County is exempt by law relative to the funding of this federal grant award funding project.
10. Any interpretation, correction or change of the bid solicitation documents will be made by Addendum. Interpretations, corrections and changes of the bid solicitation documents made in any other manner will not be binding, and bidder shall not rely upon such interpretations, corrections and changes. The County's Representative will not be responsible for oral clarification.
11. Confidential/Proprietary Information: Quotes submitted in response to this "Request for Quotes" and any resulting contract issued are subject to the provisions of the General Statutes § 132-1.2 or General Statutes § 143-52. Any restrictions on the use or inspection of material contained within the proposal and any resulting contract shall be clearly stated in the solicitation itself. Confidential/proprietary information must be readily identified, marked and separated/packaged from the rest of the proposal. **Co-mingling of confidential/proprietary and other information is NOT acceptable. Neither a proposal, in its entirety, nor proposed price information will be considered confidential/proprietary. Any information that will be included in any resulting task order/contract issued cannot be considered confidential.**

PAYMENT and PERFORMANCE BONDS

Both a payment and a performance bond ***will be required*** for each task order awarded under this Request for Quotes and should be provided with bid responses.

INSURANCE REQUIREMENTS

General Liability	\$1,000,000 Each Occurrence \$2,000,000 General Aggregate \$2,000,000 Products Completed Operations Aggregate 3 years Products/Completed Operations
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Excess or Umbrella	May be required if higher limits are requested.
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Automobile Liability	\$1,000,000 Each Accident *Including Hired & Non-Owned auto
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Worker's Compensation and Employer's Liability	Statutory limits
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Professional Liability or Errors and Omissions

\$1,000,000 Per Loss
\$1,000,000 Aggregate
Coverage maintained or extended discovery period for 2 years

Pollution Liability \$1,000,000 Per Loss

\$1,000,000 Aggregate
Coverage maintained or extended discovery period for 3 years

Note that the above insurance amounts are the minimum required for this project. **Proof of current insurance must be provided with your submission.** If you require a waiver of insurance requirements (e.g. Workers' Compensation and sole proprietorships) you may request one in your response with an explanation.

New certificates, including specific Robeson County required language will be required as part of the contract process with selected contractor(s).

W-9 REQUIREMENT

A copy of your business's W-9 is required to be included in your submittal

DAVIS BACON REQUIREMENTS DO NOT APPLY
SECTION 3 REQUIREMENTS DO NOT APPLY

GENERAL SCOPE OF WORK

The overall work of this project consists of demolition of existing residential structures and the replacement of the structure via a modular residential structure which is to be elevated to meet the flood plain requirements for the location of the parcel of property. The modular home installations will be completed in accordance with all applicable federal, state, and local statutes, policies, plans, and regulations.

Detailed Scope of Work for this RFQ

This scope of this RFQ is for the demolition of existing structures, site preparation and the installation/set up of a modular home structure(s) to a site location in Robeson County.

The total price submitted on the Price Form should be itemized to include the cost of delivery and set up of the structure as one cost, and all other associated costs to complete the scope of work listed on the "Other Costs" line of the Price Form.

As the HMGP program is intended to mitigate future loss of flooded homes, the modular structure to be provided must be one that can be elevated in accordance with the County's floodplain management requirements. The cost of preparing the site's elevation requirements is included in the price related to this RFQ as an "Other" cost.

The winning contractor shall obtain and deliver a modular housing unit that when delivered to the project site, shall be assembled on stem wall foundations built to the Manufacturer's guidelines and approved and inspected by the appropriate jurisdiction's Building Department. The County is seeking to provide accessible housing for disabled persons. To that end, **proposed units must meet all Federal, State and Local accessibility design and construction requirements.** Contractor shall ensure that all applicable Building Codes are met.

Quotes should be submitted on the included Price Form and be inclusive of the required elements outlined in **Section 1.0 – Other Requirements.**

Additionally, responses should include a time line from order date to delivery/set-up to provide the unit to Robeson County's Hazard Mitigation program and please note, this will be factored into the evaluation of responses received.

Please Note: Responses meeting the requirements of this solicitation and within the federal budget provided for the procurement of the modular structure and its delivery will be provided to the property owner for their selection of the model and floor plan they choose to accept in participating in the program.

1.0 Other Requirements:

1.1 HVAC System: Unit shall include ENERGY STAR certified, ductless, multi zone heating and cooling systems. The system shall be sized and zoned according to local code and meet all other energy efficiency standards required. These costs shall be included within the price per square-foot.

1.2 Appliances: All appliances must meet accessibility standards and be ENERGY STAR certified where available. These costs shall be included within the price per square-foot.

1.3 Kitchen:

- 23 CU. FT. Fridge
- 30" min Range - plumbed for gas or electric
- Lighted Power Hood W/Fan Over Stove
- Solid Wood Cabinet Doors & Face Frames
- Top mount Composite/Stainless Steel Sink
- Adjustable Shelves
- Lined Overhead Cabinets

1.4 Exterior:

- 25-Year Owens-Corning Roof Shingles – Class A
- 6-Panel Steel Front Door
- Deadbolt
- In-Swing Steel Rear Door
- 2" x 6" Exterior Walls
- Rough Sawn Window Trim
- Exterior Lights at Doors
- 9' Sidewall Height (Ceiling Height)
- Flat Ceilings throughout
- 3/12 Roof Pitch
- Minimum Fascia
- 20# Roof Load
- Wind Load – 100 mph
- Doorbell
- Windows: Material: Vinyl
- Glass: Dual-Paned
- Efficiency: Low-E
- Insulation:
 - Walls: R-19
 - Floor: R-21
 - Roof: R-38

1.5 Interior:

- 1/2" Finished, Texture, Painting Drywall Throughout
- Painted & Textured Ceiling Throughout
- Rocker-Type Wall Switches
- Rounded Drywall Corners
- 3" Baseboards
- Lever Latch Door Handles
- Flooring: LVT 7/16", 7 Pound Rebond Pad
- Hollow-Core Wardrobe Doors per Floor Plan
- Shelf and Pole in Wardrobes
- Dining Room Chandelier
- Attic access
- 2" x 10" Floor Joists, 16" O.C. (Double at Perimeter)
- 2" x 12" Floor Center Beam (or as per plan)
- 23/32" Minimum T&G Plywood Floor Decking

1.6 Utility:

- 200 AMP Electrical Panel
- Water heater
- Plumb for Washer
- Wire for Washer/Dryer
- Programmable Thermostat
- Smoke Detector(s) w/Battery
- Backup Carbon Monoxide Detector(s)
- Canned Lights in Kitchen – Per Plan

1.7 Bathroom:

- 1.28 Gallon Low-Flow Elongated Toilet
- 60" Fiberglass Tub/Shower Combo
- Wall mount Sink w/Overflow & Pop-Up Drain
- Beveled Mirror Medicine Cabinet
- Light Strip Over Lavatory
- Exhaust Fan/Light Combination (or as per plan)
- Nickel Hardware Throughout

1.8 Foundation: The Manufacturer of the unit shall supply a stem wall foundation plan for each unit which meets applicable building codes. Plan shall include detailed location for point of connection for utilities including electrical, plumbing, telephone, cable and any other applicable connections.

1.9 Delivery of Modular Unit: The Contractor shall provide the transportation of each modular unit to the project site and set on foundation that has been provided by prepped by Contractor. These costs should be included in the unit's price per square foot, first line of price sheet.

1.10 Water Heater: The manufactured unit shall be ENERGY STAR certified. The water heater shall be sized according to local code. These costs should be included within the price per square foot.

1.12 Plumbing Fixtures: The manufactured unit shall include all plumbing fixtures as specified above. All fixtures shall be low flow, water saving fixtures which meet accessibility design requirements and all applicable codes. These costs shall be included within the price per square-foot.

1.13 Lighting: The manufactured unit shall include all interior and exterior lighting fixtures. Proposed fixtures shall be residential style LED fixtures that meet all applicable energy codes. Brand and model numbers of proposed fixtures shall be submitted with the proposal. These costs shall be included within the price per square-foot.

1.14 Flooring: *Living Areas & Kitchen:* The manufactured unit shall have engineered vinyl plank flooring with matching transitions and molding at doorways, termination points and where flooring butts up to dis-similar flooring surfaces. Final color and style shall be selected by the owner. *Bathrooms:* Manufactured unit shall have non-slip ceramic tile flooring in bathroom and shower areas. Final color and style shall be selected by the owner. These costs shall be included within the price per square-foot.

- 1.15 Materials:** All other materials and products proposed in the submittal must be readily available for purchase within 20 miles of the Robeson County.
- 1.16 Pricing:** Proposer shall provide pricing for the unit based on a per square foot price to deliver each modular structure. The specifications listed above shall not be considered an all-inclusive list of final specifications. The Contractor shall also include all items typically used in modular home construction as a final product to be included with their costs. The pricing shall be an award calculation criterion.
- 1.17 Production of the Modular Units:** Contractor shall provide evidence that production shall not restrict the project's demand. This can be shown as plant production schedule, staging/storing, and travel time to project. Production and delivery evidence shall be calculated as an award evaluation criterion.
- 1.18 Assembly of Modular Units:** The Robeson County awarded Contractor ("Contractor") will assemble the modular units at the project site. The Contractor shall ensure the Manufacturer provides assembly literature that shall be included in any construction plans and specifications, or on-site guidance during installations.
- 1.19 Storage:** The Contractor shall coordinate with the manufacturer/supplier to store all modular sections at their yard until work at each site warrants delivery and placement of each section. Delivery and placement of the modular sections shall be coordinated through the Robeson County and with the Contractor upon completion of the site work.

2. 0 PROPOSAL FORMAT

2. 1 Tabbed Proposal Submittal: Robeson County intends to retain the successful Proposer pursuant to a “Best Value” basis, not a “Low Bid” basis. Therefore, so that the County can properly evaluate the offers received, all proposals submitted in response to this RFQ must be formatted in accordance with the sequence noted following. Each category must be separated by numbered index dividers (which number extends so that each tab can be located without opening the proposal and labelled with the corresponding tab reference also noted below). None of the proposed services may conflict with any requirement the County has published herein or has issued by addendum.

2.1.1 Tab 1, Signature Page: The form is Attachment A of this RFP document. This is one-page form must be fully completed, executed where provided and submitted under this tab as a part of the proposal submittal.

2.1.2 Tab 2, Profile of Firm Form: The Profile of Firm Form is Attachment B of this RFQ document. This form must be fully completed, executed, and submitted under this tab as a part of the proposal submittal. **NOTE:** As instructed, place the required resumes under Tab #4.

2.1.3 Tab 3, Proposed Services: The Proposer shall, at a minimum, clearly detail the information submitted under this tab.

2.1.3.1 A complete description of the products/services that the Proposer intends to provide.

2.1.3.2 How staff are retained, screened, trained and monitored.

2.1.3.3 The Proposed quality control program; and

2.1.3.4 An explanation and copies of forms that will be used and reports that will be submitted.

2.1.3.5 Proposer’s qualifications to perform the work, including experience with federally funded residential development.

2.1.3.6 An Organizational Chart, identifying a Team Leader and individuals who will be working on the project, including appropriate licenses, resumes and previous experience with references.

2.1.3.7 Demonstration of current capacity to carry out the work, including the ability to meet the County’s schedule.

2.1.3.8 Response MUST include a floor plan and elevation drawing of unit proposed on Price Form. If multiple units are available within the price quoted, please provide all floor plans and exterior elevation design that meet the requirements and unit size indicated on Price Form. NOTE: the unit indicated on the price form is a “sample” unit, the intent is to determine square foot price to have a unit and its delivery price isolated from “other” costs to be in conformance with the federal grant funding this program.

2.1.4 Tab 4, Managerial/Financial Viability: The Proposer entity must submit under this tab a concise description of its managerial and financial capacity to deliver the proposed services, including brief professional resumes for the persons identified 2.1.3.6 above.

2.1.5 Tab 5, Client Information: The Proposer shall submit a listing of at least three former or current clients for whom the Proposer has performed services similar or the same as those being proposed. The list shall, at a minimum, include:

- 2.1.5.1 The client's name;
- 2.1.5.2 The client's contact name;
- 2.1.5.3 The Client's telephone number;
- 2.1.5.4 A brief description and scope of the service(s) and the dates the services were provided.

2.1.6 Tab 6, Subcontractor/Joint Venture Information: The Proposer shall identify whether the Proposer intends to use any subcontractors for this, if awarded, and/or if the proposal is a joint venture with another firm. Please remember that all information required from the Proposer under the proceeding tabs must also be included for any major subcontractors (10% or more) or from any joint venture.

2.1.7 Tab 7, Other Information (Optional item): The Proposer may include hereunder any other general information that the Proposer believes is appropriate to assist Robeson County in its evaluation. If no pertinent information is to be placed under this tab, please place hereunder a statement that **"NO INFORMATION IS BEING PLACED HEREUNDER."**

2.1.8 Tab 8, Robeson County Form of Non-Collusive Affidavit: This form is Attachment C of this RFQ document. This one-page form must be fully completed, executed where provided, notarized, and submitted under this tab as a part of the proposal submittal.

2.1.9 NOTE: If no pertinent information is to be placed under any of the tabs (especially the "Optional" tabs), please place there under a statement such as **"NO INFORMATION IS BEING PLACED UNDER THIS TAB" OR "THIS TAB LEFT INTENTIONALLY BLANK."**

2.2 Fees Submittal: Proposed fees will only be submitted by the Proposer and received by Robeson County on a single separate cover letter included with the submittal package but not physically attached to any of the three tabbed proposals. **Do not submit, enter or refer to any costs within any of the documents submitted under any of the tabs of the proposal submittal-any proposer that does so may be rejected without further consideration.**

Unless otherwise stated, all proposed fees are all-inclusive of all related costs that the Contractor will incur to provide the modular unit, its installation, including, but not limited to: employee wages and costs; materials; supplies; tools; equipment; licensing; and insurance, travel lodging, etc.

2.2.2 Proposed Total Costs: Proposers shall submit proposed total costs for the sample unit on the separate form of price submittals (Attachment D to the RFQ package). The price submittal follows the format outlined below. Proposer should enter the total cost per square foot of one floor plan meeting the square footage indicated in table for evaluation of pricing submitted using the required elements discussed in previous section, Requirements.

Property Location Modular Home Unit BR/BA # of Square Feet (example: # sq ft)	Square Foot Rate	Total Price (includes delivery)

3.0 Response Evaluation Criteria and Methods

3.1 Committee: The County will appoint a panel of three evaluators to review all submissions.

3.2 Evaluation of Response: The County will evaluate each package submitted for responsiveness to this request. Any responses found to be incomplete will be so noted by committee members.

3.3 Scoring Criteria:

MAX POINT	DESCRIPTION
40	PRICE: Points will be awarded by completing an analysis of the Total Price submitted via the RFQ Price Form. Robeson County will apply a percentage factor with the lowest price receiving 100% of the 40 possible points.
30	PAST PERFORMANCE: a) Knowledge of local issues and/or County Government, Entitlements, and Environmental Review processes, procedures, and policies, as related to sustainable development and federally funded housing requirements. b) Prior demonstrated experience with providing modular residential housing units funded with federal dollars. c) Demonstrated ability to deliver modular unit(s) on-site in a timely manner, providing prior experiences of similar distances. d) References provided – Client's name, phone number, description of scope of work and related dates.
30	PRODUCTION AND DELIVERY: Demonstrated ability to obtain, deliver and provide oversight in the set-up and installation of modular units: a) Maintenance friendly and sustainable designs b) Warranty: Provided copies of guarantees and warranties. c) Delivery & Installation: Demonstrated time schedule from order date to delivery/set up.
100 Points	

4.0 Contract Requirements

4.1 Contract/Task Order Basis: Robeson County does not at this time know the full extent of the work to be performed in regards to the total number of units. The example provided is for evaluation of price factors only. Therefore, responders should strictly adhere to the requirements outlined in Section 1 – Other Requirements when formulating their cost per square foot rate for the County to perform price analysis.

4.0.1 The proposed contract will be a requirement contract with work orders issued on a task order basis. The County will order work on an as-needed basis and the successful Proposer will provide the work pursuant to the unit costs proposed and/or negotiated.

4.0.2 There shall be no minimum or maximum amount of work to be ordered.

4.2 Multiple Vendors The County retains the right to contract with more than one contractor that meets the requirements of this solicitation.

4.3 Federal Contracting Requirements: As this is a federally funded project, 2 CFR 200 requires the incorporation of federal contracting requirements to the County's contract.

4.4 Contract Period: This solicitation pertains to projects awarded and some still in planning stages. This contract period will be for 2 year with 1-year incremental amendments for a total of 5 years.

4.5 Licensing and Insurance Requirements: Prior to award (but not prior to submission of proposal response) the successful proposer will be required to provide:

4.5.1 Copies of required current County, State and or Federal licenses. Failure to maintain required licenses in a current status during the term(s) of the contract will constitute a material breach.

4.5.2 Proof of insurance coverage as outlined in this request with Robeson County indicated as Additional Insured.

4.5.3 Do not attach these documents to proposal, the County will obtain required documents prior to contract execution.

Signature Page
Attachment A

Failure to complete, sign and return this signature page with your quote may be cause for rejection.

Company Name (including DBA)	
List Type of Organization (Corporation, Partnership, etc.)	
Name and Title of Person Authorized to Contract with Robeson County	
Name and Title of Person Submitting Quote	
Company Address	
Company Phone Number	
Email Address of Person Submitting	

By signing below, I certify that:

I am authorized to bid on my company's behalf.

I am not currently an employee of Robeson County.

None of my employees or agents is currently an employee of Robeson County.

I am not related to any Robeson County employee or Elected Official.

**Signature of Person Authorized to Bid on
Company's Behalf**

Date

Note: If you cannot certify the above statements, please explain in a statement of explanation.

Profile of Firm Form
Attachment B

This Form must be fully completed and placed under Tab #2 of submittal

1. **Federal Tax ID No:** _____
2. **NC License Type & No.:** _____
3. **Worker's Compensation Insurance Carrier:** _____
Policy No.: _____ **Expiration Date:** _____
4. **General Liability Insurance Carrier:** _____
Policy No.: _____ **Expiration Date:** _____
5. **Professional Liability Insurance Carrier:** _____
Policy No.: _____ **Expiration Date:** _____
6. **Debarred Statement:** Has this company or any principal ever been debarred from providing any services by the Federal Government.
Please attach copy of your SAM.gov report.
7. **Disclosure Statement:** Does this company or any principals have any current or past, personal or professional relationship with any official of Robeson County?
YES _____ NO _____
If "YES", please attach a full detailed explanation, including dates, circumstances and current status.

<p style="text-align: center;">Non-Collusion Affidavit Attachment C</p>

Non-Collusive Affidavit: The undersigned party submitting this proposal or bid hereby certifies that such proposal or bid is genuine and not collusive and that said proposing entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or bid or to refrain from proposing or bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal or bid price of affiant or of any other proposer or bidder to fix overhead, profit or cost element of said proposal or bid price, or that of any other proposer or bidder or to secure any advantage against Robeson County or any proposal or bidder or to secure any advantage against Robeson County or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Verification Statement. *The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if the County discovers that any information entered herein is false, that shall entitle the Robeson County to not consider nor make award or to cancel any award with the undersigned party.*

Signature

Date

Printed Name

Company

PRICE FORM SUBMITTAL

Attachment D

FORM OF PRICE SUBMITTAL

Delivery Address to calculate delivery costs: 550 N Chestnut St., Lumberton NC Modular Home Size: 3BR/2BA 1400 Square Feet	Square Foot Rate	Total Price
UNIT Cost Only (purchase/delivery) (Using 1400 square foot 3 BR/2 BA unit sample)		
OTHER COSTS (demolition, site preparation, permits, labor, etc)	Square Foot Rate Only applies to UNIT COST	
TOTAL		
Cost to Complete Utility Connection (if vendor opts to pursue this task as well)		

Name of Bidder: _____

Official Address: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

1. The undersigned, having familiarized himself with the local conditions affecting the cost of the work and with the specifications, the General Scope of Work and addenda, if any thereto, as prepared by, and on file in the offices of Robeson County, hereby proposes to furnish all labor, materials, equipment and services required to complete the work as follows, all in accordance with the Plans and Specifications, for the amounts indicated.
2. For scoring evaluation criteria, please indicate your price per square foot to provide a modular home of 1400 square feet (3 bedroom/2 bath) and the

calculated Total Price based on the specifications in Section 1. This is necessary to be compliant with the grant budget.

3. In "Other" line – enter your price for all other costs associated with the prep and set up of the modular unit based on the 1400 square foot structure used as a sample
4. Remember to provide a sample floor plan and elevation/exterior drawing of unit. If more than one floor plan is available which meets specifications in Section 1.0, and detailed information below, please provide all floor plans for selection by property owners.

Please Note – Location of purchasing division is provided to calculate delivery fee into square foot rate for consistency of submissions.

List of Required Documents

W9

Payment/Performance Bonds

Time Line from Date of Order to Delivery

Signature Page (Attachment A)

Profile of Firm (Attachment B)

Floor Plans and Elevation/Exterior Drawing

Resumes (Section 2.1.4)

References (Section 2.1.5)

Non-Collusion Affidavit (Attachment C)

Price Form (Attachment D)

SAM.gov report